

Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

8th January 2021

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 14th January 2021 at 7.00 pm.**

Please note the meeting will be held as a virtual meeting through Zoom.

<https://zoom.us/j/97235733119?pwd=UXVrSjBvV0UvbGxXbno1b1VxVWx5UT09>

Meeting ID: 972 3573 3119

Passcode: 459801

Yours faithfully

Lesley Hough
Parish Administrator

Part I - Public Session

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS
 - [a] To receive the above for January 2021.
 - [b] Members of the Council and Public in attendance to declare if they are video/audio recording the meeting.
 - [c] To receive a meetings Calendar for 2021- 2022 Parish Council meetings.
 - [d] To receive Guidelines and Procedures for zoom meetings and to agree to adopt these for the duration of the Parish Council Zoom meetings.
3. DECLARATIONS OF INTEREST

To receive any Declarations of Interest.
4. DISCLOSABLE PECUNIARY INTEREST (DPI)

To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION

As per Standing Orders - Public Participation 7.3[a], 33.5, 33.6, 33.7 and 33.8 [attached]
6. POLICE MATTERS

To receive a Police Report if available
7. MINUTES

To approve the minutes of the Full Council Meeting of 10th December 2020.

8. COMMITTEE MINUTES
To note the minutes of the:-
 - [a] Planning submissions for December 2020.
9. WORKING GROUP MINUTES
To receive the minutes of the Highway Liaison Submission dated 10th December 2020.
10. OUTSIDE GROUPS WITH PC REPRESENTATION
To note that no minutes have been received.
11. ACCOUNTS
 - [a] To approve the accounts for payment for the month of December 2020.
 - [b] To receive the expenditure summary print outs for December 2020.
12. STAFFORDSHIRE COUNTY COUNCILLOR
To receive an update from Cllr David Williams on various village matters.
13. PENKRIDGE LIBRARY
To note that the above will remain open for order and collect during Lockdown on Tuesday and Thursday mornings between 10.00 am and 12 noon.
14. AIR POLLUTION
To receive a Notice of Motion from Cllr Calvert Stonehouse:

Should the Parish Council consider lobbying South Staffordshire Council to bring back into service as soon as possible the Air Quality Monitoring station on Wolgarston Way Penkridge to measure the (increased) effects likely to occur from Air Pollution with the inevitable increase in traffic from the M6, the WMI HUB, with the close proximity of Wolgarston High School and the proposed expansion and growth of Penkridge with new housing and population?
15. PERSIMMON LYNEHILL MEADOW
Following the items raised in the December Public Participation to consider how the Parish Council can help regarding:
 - a) Concerns about the provision of Street Nameplates.
 - b) Concerns about the Management Company's charges for work that Persimmon have not completed.
16. DATE AND TIME OF NEXT MEETING
Thursday 11th February 2021 at 7.00 pm.
17. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

Agenda Item 5

Standing Orders – Public Participation

7.3

- [a] For a period of no longer than 15 minutes at the commencement of the meeting to receive comments from the general public present at the meeting, concerning relevant items or business of the Council. No person may speak **for more than 2 minutes** at the discretion of the Chairman.
- 33.5 The public are permitted to make representations, answer questions and give evidence in respect of any item.
- 33.6 The period of time which is designated for public participation in accordance with standing order above shall not exceed 15 minutes.
- 33.7 Each member of the public is entitled to speak **once only** in respect of business itemised on the agenda.
- 33.8 A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate.